



## Parent Contract Policy

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When a child joins Horspath Nursery, at least one parent is asked to sign the registration forms to apply for a place at the setting. Where there is only one parental signatory, that parent will be seen by the school as the contracting parent. They will be responsible for the following:

- Payment of Nursery fees and costs.
- Nominating who may collect the child from Nursery. At least two addresses will be given. The nominated person should be made aware that their information has been given. It is not the responsibility of the Nursery to gain permission for this information to be obtained.
- The contracting parent decides on specific issues in relation to the child.

The purpose of this policy is to ensure that parents recognise that the Nursery will not be seen as a place that can be used as part of any dispute between parents.

Signed on behalf of the Management Committee:

..... Chairperson

This policy was updated by the Manager and staff and will be updated annually.  
Next due to be updated: September 2020

“Horspath Nursery is committed to safeguarding and promoting the welfare of children, families and staff at all times.”