



Allergy Policy

We are aware that children who attend our Nurseries and staff who work in them may suffer from food, bee / wasp sting, animal or nut allergies, we believe that all allergies must be taken seriously and that every effort to minimise the risk of exposure must be made to prevent an allergic child / member of staff coming into contact with the allergens which could trigger a reaction.

We are committed to creating a safe environment for the children in our care and the staff who work with us whether it be within the Nursery, trips or at fundraising events. We understand that it is impossible to create an 'allergen free' environment; a robust plan for the effective response to possible emergencies is in place in the event that a child or member of staff suffers a serious allergic reaction.

The purpose of the policy is to minimise the risk of any child / member of staff suffering from an allergy induced reaction such as hives or life-threatening anaphylaxis whilst at Nursery.

Procedures for allergy management

When parents start their children at the setting they are asked if their child suffers from any known allergies. This is recorded on the emergency contact form.

If a child / member of staff has an allergy, a risk assessment is put in place and reviewed every three months or sooner if required by the parent or staff member.

The first two pages detail the following:

- Child's / staff members details
- Precautionary measures – list of allergens to avoid
- Description of usual symptoms
- Action to take in the event of the child / member of staff having an allergic reaction including a crisis management plan for severe reactions
- Details of any medication kept on site including an Epi-pen

- Names of staff members who have received training to either administer medication or an Epi-pen
- Location of medication
- Additional information
- Contact information for the child's parents / carer and the child's GP
- GP contact information for the member of staff
- Manager, parent, staff member signatures and review date.

One copy of the risk assessment will be kept in the risk assessment folder and the other in the child's profile folder. Both the medication wallet and folder will be kept in the medication box in the office.

Behind a red medical conditions and allergy information sheet, there will be a list of the following:

- Child's name
- Child's medical condition
- A full list of dietary requirements including a full list of allergens.

The lists are updated regularly and are stored in the kitchen and by the sink in the main room.

After School Club

All Stars display their allergy list as above and is updated regularly.

Meal times – Breakfast, snack, lunch and after school club

The manager and deputy manager are responsible for ensuring:

- That the key person for children with allergies has completed a breakfast ingredients list
- That all staff in the room are aware of children with allergies
- That they regularly read the allergy information on packaged breakfast goods and report any changes to all staff.

The manager and deputy manager will ensure that children with allergies are sat together and that food is served wrapped and labelled and will sit with them to ensure that they do not share their foods or the foods of other children in the group.

All Stars Club

The manager / deputy manager is responsible for ensuring that a member of staff is nominated to supervise children with allergies, to ensure that children with allergies are sat together and to ensure that they do not share their food with other children.

Horspath Nursery is a NUT FREE ZONE.

All staff are paediatric first aid trained; this is refreshed every three years.

All the above applies to any Nursery / All Stars occasion whether it is an event at the setting or a fundraising event.

Signed on behalf of the Management Committee:

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Chairperson

This policy was updated by the Manager and staff and will be updated annually. Next due to be updated: September 2020.

“Horspath Nursery is committed to safeguarding and promoting the welfare of children, families and staff at all times.”